

## **PRIVACY STATEMENT**

This Personal Data Privacy Statement explains what Personal Data Skansi Offshore collects from you, how we use the data, and how you may exercise your rights.

Skansi Offshore processes Personal Data from external individuals, such as representatives of our customers, suppliers and business partners, and other persons who contact us, for example current and/or potential employees.

Personal Data means any information relating to an identified or identifiable natural person ("Data Subject").

This Privacy Statement explains which Personal Data Skansi Offshore collects from you, how we use the data and how you may exercise your rights pursuant to applicable data protection legislation.

### **Contact Us**

If you have any questions or concerns about our collection of and processing of your Personal Data, please do not hesitate to contact our Data Protection Officer (Dátuverndarfolk) at Skansi Offshore Skansavegur 7, FO-100 Tórshavn, e-mail: [privacy@skansi.fo](mailto:privacy@skansi.fo).

Skansi Offshore is to be regarded as the Controller for the use of the data mentioned in this Privacy Statement.

### **Purpose and Legal Basis**

Skansi Offshore collects data to operate effectively, comply with rules and regulations, optimize our services to our customers, receive services from our suppliers and collaborate with our business partners.

Personal Data we collect may be combined with data obtained from other companies. Subject to the section below on 'Reasons We Share Personal Data', access to your Personal Data is strictly limited to Skansi Offshore employees who have appropriate authorization and a clear business need for that data.

The legal basis for our collection and processing of Personal Data is the EU Regulation 2016/679 ("GDPR"). More specifically, we base our processing on Article 6.1

1. consent
2. necessary for the performance of a contract
3. necessary for the legitimate interests pursued by us, which are not overridden by the interests of you as a Data Subject.

In addition, our personal data policy is in compliance with "Dátuverndarlógina"

## How We Use Personal Data

This Privacy Statement tells you what to expect when Skansi Offshore collects your Personal Data.

### 1. Visitors to our Website

We do not use cookies.

Visitors to [www.skansi.fo](http://www.skansi.fo) who fill out the job application form will be asked to provide Personal Data including name, date of birth, address, position, civil status, phone number, e-mail address, nationality as well as request information and documentation regarding education, work experience and certificates, which will contain further Personal Data.

- Job applicants consent to their Personal Data being stored for a maximum of 12 months. The consent can be withdrawn by contacting our Data Protection Officer (Dátuverndarfolk) at Skansi Offshore, e-mail: [privacy@skansi.fo](mailto:privacy@skansi.fo).

Visitors to [www.skansi.fo](http://www.skansi.fo) who apply to the Skansi Offshore Charity will be asked to provide Personal Data including name, address, phone number, e-mail, and possibly company name and position.

- Personal Data from applicants for the Skansi Offshore Charity will be stored for a maximum of 3 months.

### 2. Customers

To provide our customers with the services they require from us, Skansi Offshore collects and stores business-to-business contact information, such as name, company name, phone number, fax number, title and department name. We also store exchanged communication, preferences or feedback that is important to provide the service.

### 3. Suppliers and Business Partners

Skansi Offshore stores business contact information, such as name, address, telephone and e-mail, as well as other information necessary to process invoices, payments or other commitments with suppliers, agents or other business partners.

### 4. Applicants for Sponsorships

When individuals apply for sponsorship they submit their information in an application form, provide details of their proposal and an outline of the potential cost. Those who are awarded grants are asked to provide progress reports and expenses. Any Personal Data that is provided in the application and during sponsorship are used only for the purpose of reviewing the sponsorship and the ongoing administration and management of any sponsorship awarded.

- Personal data of successful applicants will be stored for a maximum of 5 years.
- Personal data of unsuccessful applicants will be erased when the application has been processed.

### 5. People who Email Us

We use Transport Layer Security (TLS) to encrypt and protect our office email traffic. If your email service does not support TLS, you should be aware that any emails we send or receive may not be protected in transit.

We also monitor any emails sent to us, including file attachments, for viruses or malicious software. Please be aware that you have a responsibility to ensure that any email you send is within the bounds of the law.

### 6. Visitors to our Office



Visitors to Skansi Offshore are required to log their presence for security and administration reasons. We collect name and company name.

### **7. Visitors to our Vessels**

Visitors to Skansi Offshore vessels are required to log their presence for security and administration reasons and we collect name and company name.

### **8. Employees**

We collect data necessary to assess the suitability of candidates for employment at Skansi Offshore, such as personal contact details and ID, previous experience, education, references and certificates. If you are shortlisted, we may further collect interviews, tests, and results of background checks. If Skansi Offshore makes a final offer, we will also ask for other details needed to administer your employment with us such as bank details and emergency contact details.

- Personal data of employees will be stored for 5 years following the departure of the employee from the company.

### **Reasons We Share Personal Data**

From time to time, Skansi Offshore enters into agreements with other companies to perform services to us. In these cases, we deem it necessary to share information. To the extent Personal Data is transferred to such external companies (acting as data processors), we will implement necessary security measures in accordance with applicable data protection legislation, e.g. by entering into data processor agreements.

Such service providers will only be permitted to obtain Personal Data to the extent necessary to provide their services to Skansi Offshore. We will not disclose your Personal Data to any third parties for the purpose of allowing them to market their products or services to you, and neither they nor we will sell or pass your Personal Data without your prior written permission.

### **Data Security in Processing of Personal Data**

We will process your Personal Data in accordance with the requirements set forth in the applicable data privacy laws, including GDPR. Such processing will be done securely, and we will apply and maintain appropriate technical and organizational measures to protect your Personal Data against accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure, or access, in particular where the processing involves the transmission of data over a network, and against all other unlawful forms of processing.

### **Duration of the Processing**

Personal Data is never retained for a longer period than is necessary for the purposes for which it was collected. We will either permanently anonymize it or in a secure manner delete Personal Data that we no longer need or are under an obligation to retain.

### **Your Rights in Relation to your Personal Data**

All Data Subjects have the following rights:

**Insight:**

You have a right to request insight into your personal data that is processed by Skansi Offshore. This means you can ask us what data we have relating to you and what we use it for.

**Object:**

You have a right to object the use of your personal data in a specific process. However, your data may still be used in other processes, always within the limits of the law.

**Correct:**

You have a right to request, that personal data you deem incorrect is corrected.

**Erase:**

You have a right to request that we delete personal data, which you believe we shouldn't store. However, this right is not final. We are prevented by law and/or agreements from deleting some types of personal data.

**Restrict:**

You have a right to restrict the use of your personal data. This means that the personal data is not deleted, but the purpose for its storage is specified and access to the data is restricted to certain individuals within Skansi Offshore.

**Data Portability:**

You have a right to receive your personal data in a structured and machine-readable format. This only applies to data which you have given us.

**No Profiling:**

You have a right to refuse, that Skansi Offshore uses your personal data for profiling.

**Withdraw Consent:**

If the legal basis for our storage of your data is consent, you have a right to at any time withdraw the consent which you have given.

**Complaints**

If you have any questions regarding the storage and/or processing of your personal data by Skansi Offshore, please do not hesitate to contact our Data Protection Officer (Dátuverndarfolk) at e-mail: [privacy@skansi.fo](mailto:privacy@skansi.fo).

If you are unhappy with the storage and/or processing of your personal data by Skansi Offshore, you can complain to by contacting the Faroese Dataprotection Authorities – Dátueftirlitið ([www.dat.fo](http://www.dat.fo)).

**Choice of Law and Legal Venue**

Any dispute arising from your use of this website and/or our processing of your Personal Data shall be governed by and construed in accordance with the laws of the Faroe Islands.



### **Modification of our Privacy Statement**

This Privacy Statement was last updated 05.03.2025. We reserve the right to modify the Privacy Statement from time to time and encourage you to familiarize yourself with the content of the Privacy Statement on a regular basis.